



Guilderland United and FC Dutchmen Premier are very excited for our 35rd Annual Memorial Day Tournament! We are trying to simplify the team check-in process this year by encouraging all teams to participate in online check-in. ***We will not be hosting check in the night prior to the tournament this year, as we have just been informed we have lost our Friday night venue.***

Attached is a team cover sheet and directions for participating in the online check-in. The process should be quick and easy. If you have any questions please contact Kathy Marco at kmarco6667@gmail.com.

ONLINE CHECK-IN:

It is required that each team provide a copy of the Team Info Sheet along with a copy of your approved/stamped league roster and a pdf of all player passes (including guest player documentation) along with permission to travel, if it is required. All documents need to be combined into one pdf and emailed to, Kathy Marco at FCDutchmen06@gmail.com before 10:00 PM on May 21, 2017. Please send one email for each team participating and include the club name, age, gender and team name in the subject line of the email. Example: FC Dutchmen, U15 Girls Hurricane.

ONSITE CHECK-IN:

Those not choosing to participate in online check in must be at the field at least one hour prior to your first game on Saturday. The same documentation listed above must be provided if participating in onsite check in. Please be prepared with copies as will be KEEPING COPIES OF ROSTERS AND PHOTOCOPIES OF PLAYER PASSES. All documents will be shredded after the completion of the tournament. This new system will make checking in much quicker and easier.

TEAM CHECK-IN CHECK LIST:

- Completed Team Info Sheet
- Copy of league approved stamped roster
- Copy of the fronts of all player passes
- Copy of rosters and passes of any and all guest players participating